

## **PRIVACY POLICY**

*At EPS Pipeworks Ltd, we are committed to maintaining the trust and confidence of visitors to our web site. In particular, we want you to know that we are not in the business of selling, renting or trading email lists with other companies and businesses for marketing purposes. In this Privacy Policy, we've provided detailed information on when and why we collect your personal information, how we use it, whether we may disclose it to others and how we keep it secure.*

*We do use Cookies via google analytics.*

*We do not use any third party to collect information on visitors to our site.*

*We don't collate, rent or trade any marketing list with any other organisation or business.*

*Unless you tell us otherwise, we will retain any information you give us for the sole purpose of its original intention. Unsolicited information you provide us with, i.e. C.V's will be held for up to one year unless you tell us otherwise.*

*Retention or disclosure of any personal information will be in line any legislative or legal requirements.*

*Any personal information will be deleted once its original purpose has been fulfilled.*

*Any personal information is held securely and encrypted and is only available to personnel who require it.*

*You are entitled to view, amend, or delete the personal information that we hold. Email your request to our data controller June Boothby at [june@epspipeworks.co.uk](mailto:june@epspipeworks.co.uk)*

*Use of any personal names or email addresses on our website for marketing purposes is prohibited.*

### **Changes to privacy policy**

*We will review the policy annually in addition to changes in legislation.*